

COVID-19 RISK MITIGATION & DECLARATION

We have considered the implications of continuing with training and assessments taking place during Covid-19 pandemic, it is essential that all current government restrictions and guidance are observed – this includes the social distancing requirement in accordance with the Coronavirus Act 2020.

South East Landbased Training Courses LLP policy on Covid-19 will take immediate effect and will remain in force until further notice. It is important that the trainers, assessors and candidates are not put at risk during this pandemic.

Training and Assessments will be able to take place providing the criteria are followed but assessments may be cancelled at short notice due to changes in government restrictions, guidance or local circumstances.

Site Specific Risk Assessment (SSRA)

All candidates will be asked to sign a declaration (as part of the SSRA) to confirm that they have not interacted with anyone who has gone on to show symptoms of Covid-19 in the last 14 days, and that they have not had any symptoms of Covid-19 in the last 48 hours. This also applies to trainers and assessors.

Symptoms of Covid-19 are as follows:

- Coughing
- Loss of taste
- Loss of smell
- High temperature

It is expected the trainer/assessor will explain the measures to be taken to control the risk of spreading the virus and what is expected of all candidates during the training/assessment.

Please ensure that Site Specific Risk Assessments contain all relevant information regarding Covid-19. In this instance it is acceptable for trainers/assessors to signpost to this policy and attach a copy of the policy to the SSRA.

Actioned Hazards	Control Measures
COVID - 19	Candidate and trainer/assessor to comply with provider policy

PPE & Hygiene

Handwashing facilities or hand sanitiser must be available throughout the training/assessment.

The candidate must provide all their own PPE for the training/assessment and also any additional PPE or equipment (if required) e.g. face covering, pen, stop watch, tape measure etc. None of this should be shared with any other candidates.

Training & Assessment sites

Training venues will:

- be cleaned thoroughly prior to arrival including all door handles and touch points.
- have adequate space to support 2 metre distance between learners both theory and practical session.
- have adequate ventilation and hand washing facilities

For practical training/assessments it is expected that these take place in a suitable outside area and away from other site users.

For computer-based assessments (Evolve) a suitable area (not a small enclosed office) should be available and the computer/laptop must be disinfected between candidates.

Equipment

In the case of shared equipment (e.g. large machinery), control panels and surfaces must be disinfected between each candidate. The trainer/assessor should not enter a cab or vehicle at any time during the training/assessment but they must be confident that they can communicate and give clear instructions if required.

Paperwork

It is expected that the candidate and the assessor should try to reduce contact with paperwork and wear gloves alternatively hands should be washed before and after handling the paperwork.

The trainer/assessor will retain the right to terminate training/assessment if it is felt that social distancing or other safe practice is not being maintained at all times.

At all times the overriding principle is to minimise the risk of spreading Covid-19

COVID 19 Trainer/Assessor and Candidate Declaration

I confirm that I have read the statement regarding Coronavirus (Covid-19) and have discussed any points regarding further clarity with SELTC / landbasedtraining@outlook.com prior to attending this course.

I will comply with the requirements of this policy and I declare that I have not interacted with anyone who has gone on to show symptoms of Covid-19 in the last 14 days, and I have not had any symptoms of Covid-19 in the last 48 hours.

Candidate name	Candidate signature

Trainer/Assessor signature.....Date:

Reference: HSE / Public Health England / Coronavirus Act 2020

Reviewed & Approved: South East Landbased Training Courses LLP 14.04.21

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